

MINUTES

Inaugural meeting of DICOM WG-33 Data Archive and Management

Date and Time: Tuesday 21 January 2020
10:00am – 11:00 am US ET

Presiding Officer: WG-33 Convener: Harry Solomon, Laitek, Past Co-Chair DICOM Standards Committee

Secretariat: For this call: Carolyn Hull, DICOM

Attendees:

Name	Organization	Member status
Shayna Knazik	AAPM	Voting
Nicholas Bevins	AAPM (Henry Ford Health System)	Voting
Daniel Ostrow	Ambra Health	Observer
Elliot Silver	Argentix Informatics	Voting
Kevin O'Donnell	Canon	Alternate
Jonathan Whitby	Canon Vital Images	Voting
Tim Dawson	Canon Vital Images	Alternate
Steve Wineke	DeJarnette Research Systems	Observer
Graham King	DesAcc EMEA Ltd	Observer
Prof. Dr. Peter Mildenerger	European Society of Radiology (University Medical Center Mainz)	Voting
Thomas McCloskey	Experies Consulting	Observer
Jouke Numan	GE Healthcare	Voting
Pantelis Georgiadis	Grafimedia	Voting
Keith Eklund	Healthcare Tech Solutions, LLC	Voting
Mike Ullrich	Hyland Software Inc	Observer
Harry Solomon	Laitek	Voting
Luiz Aizawa	London Health Science Centre	Observer
Alexey Ulanov	Mach7 Technologies	Voting
Kenneth Persons	Mayo Clinic	Voting
Carolyn Hull	MITA/DICOM	Secretariat
David Clunie	PixelMed Publishing	Voting
Antje Schroeder	Siemens Healthcare GmbH	Voting
Cheryl Kreider Carey	SIIM	Voting
Kyle Henson	SIIM (DataFirst)	Voting
Matt Bishop	SIIM (UnityPoint Health)	Voting
Peer Møller Hansen	Sygehus Lillebælt	Observer

Thomas Schwere	Varian Medical Systems, Inc.	Voting
----------------	------------------------------	--------

1. Opening

1.1. Introductions—Harry Solomon welcomed the group and made introductions; Inaugural Meeting PowerPoint presentation is in FTP folder for this meeting.

MITA is serving as WG Secretariat for this meeting; SIIM has agreed to assume WG Secretariat – interim approval to be by DICOM Executive Committee, to be confirmed by DICOM Standards Committee in March. [Anna Zawacki, SIIM staff, to be Secretary]

1.2. Antitrust and DICOM patent policy review—Ms. Hull read the antitrust statement according to NEMA Standards; Mr. Solomon reviewed the patent policy.

1.3. Agenda review and approval—the group reviewed the agenda, approved without objection.

2. Review of DICOM Processes

2.1. Work group communications mechanisms.

File Transfer Protocol (ftp) server for exchange of documents

<ftp://medical.nema.org/MEDICAL/Private/Dicom/WORKGRPS/WG33>

Username: d9-workgrps Password: Private15

Email Listserv for discussion

wg33@lists.nema.org

Teleconference

GoToMeeting organized by Secretariat

Meeting Minutes

<http://dicom.nema.org/Dicom/minutes/WG-33/>

DICOM website (general information, DICOM Standard)

<http://dicomstandard.org>

2.2. DICOM maintenance - Supplements and Change Proposals - Mr. Solomon reviewed the DICOM processes for amendment and maintenance

3. **Review of Scope of WG-33**—See also Inaugural meeting PowerPoint file and other documents in WG-33 FTP folder

3.1. Background of use cases

3.2. Charter approved by DICOM Standards Committee

3.3. White paper position submitted by Laitek

4. Election of Chair or Co-chairs

4.1. Nominations submitted in advance and from floor.

4.2. Determination of number of (co-)chairs to be elected.

4.3. Election-- One submitted nomination – Matt Bishop, SIIM (UnityPoint Health), and one nomination during the call, Keith Eklund, Healthcare Tech Solutions: **Both elected as co-chairs.**

5. Next meetings

5.1. Please fill out the Doodle poll [here](#) for late Feb-early March. The group discussed meeting once a month out from this meeting, and then every two weeks after that.

5.2. Possible f2f at SIIM 24-26 June 2020, Austin, TX—

Action: Ms. Carey to check availability and report back.

6. Adjourn

Reviewed by counsel: CRS, January 30, 2020.