

Minutes

<u>MEETING NAME</u>	[09-WG31] WG 31 CONFORMANCE	
<u>MEETING PLACE/DIAL IN</u>	Online	
<u>DATE & TIME</u>	Thursday, April 6, 2023, 10:00 AM – 11:00 AM EDT	
<u>PRESIDING OFFICERS</u>	Philips PixelMed	Jeroen Medema David Clunie
<u>VOTING MEMBERS PRESENT</u>	AAPM Agfa HealthCare Inc. GE Healthcare JIRA Philips PixelMed Publishing Siemens Healthineers	Curran, Bruce Laffin, Bruno Hoehn, Hervé Yomoda, Akihiro Medema, Jeroen Clunie, David Schroeder, Antje
<u>OTHERS</u>	GE Healthcare Philips Siemens Healthineers	Nichols, Steven Selvarajan, Yogalakshmi Subramanian, Suganithi
<u>VOTING MEMBERS ABSENT</u>	AAPM/Univ. of Arkansas for Medical Sciences Argentix Informatics Inc. Canon Medical Systems USA, Inc. Carl Zeiss Meditec AG Center for Medical Device Standardization Administration, CFDA China Institute for Medical Imaging & Communication Stds.(CIMICS) INRIA Rennes	Tarbox, Lawrence Silver, Elliot O'Donnell, Kevin Koenig, Joerg Zheng, Jia Qu, Jianming Poiseau, Eric

DICOM SECRETARIAT Carolyn Hull

1. CALL TO ORDER AND REVIEW OF ANTI-TRUST RULES AND DICOM PATENT POLICY

The meeting was called to order. The [Guidelines for Conducting NEMA Meetings](#) and Patent Disclosure Policy (<https://www.dicomstandard.org/patent>) governed this meeting.

2. WELCOME/ATTENDANCE/INTRODUCTION

The attendance was taken.

3. REVIEW AND APPROVE AGENDA

The agenda was reviewed.

4. REVIEW MINUTES

The minutes of the previous meeting were reviewed and approved.

5. TOPIC ITEMS TO BE DISCUSSED

- PS3.2
 - Annex N (fka Supplement 209) - GE is able to share their template.
Action: Carolyn Hull to share to the DICOM website here: <https://www.dicomstandard.org/resources/templates>. Hervé Hoehn will send Carolyn the newer version the week of April 11. Carolyn to add a note that this may be out of date and suggest to refer to the proper part of the website. Add in Pt. 2 of DICOM.
Action: Antje Schroeder to draft a CP to include the template in Pt. 2. Suggestion to have a simple example as well, including also how to update existing templates to the
 - There is currently a section that says there needs to be a single template. There can be more than one document. Conformance could be a combination of two documents. Could have one statement made up of multiple files.
Action: Antje Schroeder to draft a CP to clarify and circulate in WG-31 and review internally.
 - Japanese presentation on new conformance statement at ITEM2023- physicians, physicists conference. JIRA will have a webinar.
- Supplement 207 (All)- Jeroen Medema shared the Supp 207 presentation from 2018. Next time discuss: how do we relate conformity assessment clauses to test cases? Ideas to find representation and documentation and implement for a few targets. This would be a resource with the standard and may need to be balloted.

6. OLD BUSINESS

7. NEW BUSINESS

8. DATE AND TIME OF NEXT MEETINGS

Thursday, May 4, 2023 10:00AM US ET

Thursday, June 1, 2023 10:00 AM US ET

9. Adjourn-11:11AM US ET

<u>NEMALINK CODE</u>	09-WG31
<u>SUBMITTED BY</u>	Hull, Carolyn
<u>SUBMITTED ON</u>	5/3/2023
<u>LEGAL APPROVAL</u>	5/8/2023
<u>UPLOAD LOCATION</u>	Enter upload location.