<table>
<thead>
<tr>
<th><strong>MEETING NAME</strong></th>
<th><strong>WG-29</strong></th>
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<tbody>
<tr>
<td><strong>MEETING PLACE/DIAL IN</strong></td>
<td>Web meeting</td>
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<tr>
<td><strong>DATE &amp; TIME</strong></td>
<td>Thursday, September 30, 2021, 11:00AM-12:00PM US ET</td>
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| **PRESIDING OFFICERS** | Lawrence Tarbox, AAPM  
 |                      | Jeroen Medema, Philips |
| **VOTING MEMBERS PRESENT** | AAPM/Univ. of Arkansas for Medical Sciences, Tarbox, Lawrence  
 |                   | GE Healthcare, Nichols, Steven  
 |                     | Philips, Medema, Jeroen  
 |                    | JIRA, Yomoda, Akihiro |
| **OTHERS**           | Click here to enter text. |
1. **CALL TO ORDER AND REVIEW OF ANTI-TRUST RULES AND DICOM PATENT POLICY** The meeting was called to order. Staff will remind members of the Guidelines for Conducting NEMA Meetings and Patent Disclosure Policy: https://www.dicomstandard.org/patent.

2. **WELCOME/ATTENDANCE/INTRODUCTION** The attendance was taken.

3. **REVIEW AND APPROVE AGENDA** The agenda was approved.

4. **REVIEW MINUTES** Minutes from the past meeting were approved

5. **Q on Kanban** is Brad still keeping this up to date (Action for CH)
6. **CASE FOR FTP-UPDATING**
   
   1. **HL7**
   2. Discussion of potential options- want to avoid issues with vendors disappearing, etc.
      
      1. GitHub-issues include: creating multiple copies, does not keep changes.
      2. TIA-link as attachments in the Wiki, may be difficult to Confluence
      3. Web Dab- likely will have similar functionality but may also be going away like FTP. IHE recently deactivated their domains, e.g.
      4. Box-Google docs, Office 365 seem to be replacing what people used FTP for.

   **Action:** Enumerate users of FTP, etc..

7. **FAQS AND KNOWLEDGE BASE**- We want to build this up and share- can ask and share. Each time answer a question, add to knowledge base. Capture heart of email and add to knowledge base article.

   At some point, will start answering this.

   Review during next call.

   **Action:** Carolyn Hull to add emails into this. Crowdsource to WG-29 and perhaps other WGs to add in further information.

   David also has a knowledge base—can ask him for the FAQs.

8. **CYBERSECURITY/SIIM U**- No update.
9. **FOLLOW UP FROM DSC MEETING:** Discuss outreach to related societies.
   
   1. Suggestions from the meeting:
      
      1. Setting up related DICOM meetings at other associations' meetings once they are held/attended in person
      2. Create a list of staff at relevant/related agencies for outreach purposes

10. **OLD BUSINESS**
11. **NEW BUSINESS**
12. **DATE AND TIME OF NEXT MEETING**

   **Adjourned:** 12:15PM

   **Reviewed by Counsel 12/20/21**