

Minutes

MEETING NAME WG-29

MEETING PLACE/DIAL IN Web meeting

DATE & TIME Friday, March 18, 2021, 11:00AM-12:00PM US ET

PRESIDING OFFICERS Lawrence Tarbox, AAPM
 Jeroen Medema, Philips

VOTING MEMBERS [Click here to enter text.](#)

<u>PRESENT</u>	AAPM/UAMS ACR Agfa Argentix Informatics Canon Medical Systems USA GE Healthcare Laitek NVIDIA Philips	Lawrence Tarbox Maddi Kocher Paul Seifert Elliot Silver Kevin O'Donnell Steven Nichols Fred Behlen Brad Genereaux Jeroen Medema
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<u>OTHERS</u>	ADA CIMICS ESR Fairhaven Technologies JIRA JSRT Korean PACS Standards Committee Mayo Clinic MISAT NMPA PixelMed Publishing Raysearch Laboratories Siemens Healthcare GmbH University of Queensland VISUS Health IT	Trishul Allareddy Jianming Qu* Peter Mildemberger* Robert Horn* Akihiro Yomoda Hiroshi Sakamoto* Hee-Joung Kim Ken Persons Chung-Yueh Lien Jia Zheng* David Clunie* Stefan Boman* Andreas Klingler Liam Caffery* Marc Kaemmerer
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VOTING MEMBERS

ABSENT

DICOM SECRETARIAT Carolyn Hull, MITA

Shayna Knazik, MITA

1. CALL TO ORDER AND REVIEW OF ANTI-TRUST RULES AND DICOM PATENT POLICY

The meeting was called to order. Staff reviewed the Guidelines for Conducting NEMA Meetings and recorded attendance.

2. WELCOME/ATTENDANCE/INTRODUCTION

The attendance was taken.

3. REVIEW AND APPROVE AGENDA

The agenda was reviewed and approved.

4. REVIEW MINUTES

- 5. Cyber/SIIM U- SIIM as channel for DICOM Education Update from Kevin – Next actions? Reach out to SIIM? MOU with SIIM: Draft what type of relationship and possibly make an MOU. Make membership aware of free.**

Security-related topics.

SIIM-once we have material worked up, would be nice to have a channel through SIIM to make people aware of the material.

SIIM committees are supposed to be SIIM members. They use a Freemium model. Since DICOM is on the freely available side, anything through DICOM would be on the outside.

Outline MOU-outside the paywall.

SIIM announced they are moving to digital badges-DICOM security badge. Are they charging for these programs? Not sure.

Levels: CIIP-higher-level, badges are lower-level. Not necessarily formal certifications.

If Security is not in CIIP exam, could encourage board to include security. The SIIM Security Committee would handle this.

Action: Security-specific focus, come with an MOU, Lawrence will work with SIIM on this. SIIM's scope is educationally focused. Next agenda: Carolyn Hull to draft the main bones of an MOU to review. 29 would be the main broker of the relationship.

Open question: To what extent have a DICOM SIIM channel?

(WG-27 was meeting at SIIM until 2018- another thing for the MOU). Luiza may have stayed an extra day. Ideally, Shayna and Carolyn could attend and stay an extra day or so.

Presentations given at SIIM—are they stored anywhere? State of the standards presentations- we could post them.

6. Atlassian tools

- a. Confluence for this agenda- Confluence will be available after the middle of the month, and the WG-29 team can begin using it as a pilot.
 - i. Meeting- can do action items. Can review the action items.
 - ii. Keep the minutes in Confluence, then move into the website. Can make them visible only to certain people
- b. Tooling writeup- archived in FTP, editing, etc.
- c. JIRA Add-ons- Service Desk

Action: Confirm that people can ask questions. Service desk would allow to change. Set up an email

Importing CPs into JIRA-going to run a batch script.

*is there a limit on the tickets? No

7. Website updates

- a. **Approved work items page- continue to fill in- bold title for the rest of them.**
- b. **Participate-** Reviewed this page- make updates. Focused on use cases. Make a table- join the DICOM Standards Committee page. Make a separate page for joining DICOM Standard.

Make a list of activities.

Activities-

- c. **Contact Us**
- d. **FAQs-** going back to this, Confluence has a knowledge base. Perhaps FAQs can be a Knowledge Base in Atlassian.

Initial responses- can post to the website. Google doc for the first one. CH to send around.

Action: Can also add to service desk- look in Knowledge Base articles answer the question. When respond to the ticket, adds to the Knowledge Base.

8. Outreach/marketing strategy.

(Idea in Confluence to let others write articles and review, e.g.) WG-29 – knowledge-based articles to review. Some articles could be reviewed and others not. Expand scope of initial writeup.

10. News about DICOM?

11. NEW BUSINESS

12. DATE AND TIME OF NEXT MEETINGS

The next face to face meeting and any teleconferences of the committees can be proposed.

Adjourn at 12:05PM ET.

Submitted by: Carolyn Hull, 4/14/21

Approved by Counsel: 4/16/21