Secretariat: MITA/NEMA
1300 North 17th Street, Suite 900
Arlington, VA 22209, USA
www.dicomstandard.org
dicom@dicomstandard.org

MINUTES

Motion Management Subgroup of
DICOM WORKING GROUP SEVEN (Radiotherapy)

Date and time:	Tuesday, May 18, 2021 | 2:00-3:30 US ET
Presiding Officer:	Bob Pekarek, Accuray, Industry Co-Chair Stuart Swerdloff, Elekta, Industry Co-Chair
Secretariat:	Shayna Knazik, DICOM/MITA

Voting Members Present	**Represented by:**
AAPM	Bruce Curran
Accuray	Bob Pekarek
DICOM/MITA	Shayna Knazik
Mevion Medical Systems	Bruce Rakes
Shanghai Proton and Heavy Ion Center	Michael Moyers
Varian Medical Systems	Thomas Schwere

Voting Members Not Present	**Represented by:**
Brainlab	Christof Schadt
Elekta	Stuart Swerdloff
RaySearch Laboratories	Stefan Boman

Others Present	**Represented by:**
AAPM	Yulong Yan, Alt. Voting
Elekta	Jim Percy, Alt. Voting

1. Administrative

- The teleconference was called to order and a quorum was present.
- DICOM antitrust and patent declaration rules were reviewed.
- The agenda was reviewed and approved.
- The minutes from 2021-02-25 were reviewed and approved**.**

2. Use of Microsoft Teams by WG-07 and subgroups

- WG-07 and its subgroups have embraced the use of Microsoft Teams for collaboration during and in between calls. Shayna created a channel dedicated to the Motion Management subgroup. Documents can be saved on this channel so that real-time editing can occur. We are still asking that final versions of documents be added to the FTP, but items in progress can live on Teams. We

will continue to use GotoMeeting for the teleconference platform. Please reach out to Shayna if you have trouble accessing the Teams channel.

3. **SupXXX Motion Management Objects – PPT preparation**
   - The group continued to review Bob's PowerPoint, focusing on the relationships to other IODs or supplements.

4. **Old/New Business**
   - None at this time.

5. **Next Meetings**
   - Action: Shayna will schedule the next call on July 7th at 11am-12:30pm US Eastern Time.

6. **Adjournment**
   - The call was adjourned at 3:27pm US ET.

Prepared and submitted by Shayna Knazik
Reviewed by Counsel 8/2/21