MEETING NAME
WG-34 Photoacoustics Inaugural Teleconference

MEETING PLACE/DIAL IN
https://www.gotomeet.me/Carolyn_Hull

DATE & TIME
Thursday, October 29, 2020, 11:00AM ET

PRESIDING OFFICERS
Company   Person’s Name, Position (Chair and/or Vice chair)
To be decided

VOTING MEMBERS PRESENT
Seno Medical   Bryan Clingman
iThera   Stefan Morscher
ACR   Brian Bialecki
GE Healthcare   Steve Nichols

VOTING MEMBERS ABSENT
Company   Person’s name

OTHERS
Seno Medical   Allison Bertrand, Alt-Voting

DICOM SECRETARIAT
Joint: SPIE/IPASC
Amanda Kalkwarf, SPIE, Secretariat
Carolyn Hull, DICOM General Secretary

1. OPENING ITEMS
   • Call to order: The meeting was called to order. Staff recorded attendance and confirm if a quorum is present (NA for first meeting).
• **NEMA Antitrust rules and DICOM Patent Policy:** Staff reviewed the Guidelines for Conducting NEMA Meetings and patent policy.

2. **REVIEW AND APPROVE AGENDA**

The agenda was reviewed.

3. **REVIEW MINUTES--NA**

4. **TOPIC ITEMS TO BE DISCUSSED**

**Chair Election**- Interested parties, please send your resume/CV and brief statement of interest. We will send out around to the group.

**Discussion of working group and brief overview of process**- Please see the review

**FTP Server for exchange of documents**

**Email listserv for discussion (must be on the list to post):** [wg34@lists.nema.org](mailto:wg34@lists.nema.org)

Discussion guidelines: Use for directly related technical information, and avoid antitrust topics and discussion of patented technology (known patents must be disclosed)

**Web conference information:** Platform for following meetings will be in invitation.

**Meeting Minutes**

Will be circulated online and posted under WG-34 page here: [https://www.dicomstandard.org/wgs](https://www.dicomstandard.org/wgs)

New members please fill this out: [https://www.dicomstandard.org/participate](https://www.dicomstandard.org/participate) All are welcome. Voting members of this group are required to sign an organizational patent form (unless an individual, e.g. a student). Those wishing to join as a member of the DICOM Standard Committee to have input on DICOM’s priorities may inquire at the participate form.

**DICOM maintenance-Supplements and Change Proposals.**

**Review of Scope of WG-34**

- **Discussion of the work item**- Stefan Morscher presented on the work item. OPTION: Time-Series data in addition to final images could be helpful as a separate IOD that just has this data (e.g. rule to drop raw series data after a time period)

- Keep on the list to potentially create a separate IOD

- **Action item for technical members of WG:** Research raw data policies and IODs for other modalities (recent examples).

- Review of draft supplement (Allison Bertrand)- discussion of whether ultrasound is in Ultrasound IOD and embed the photoacoustic part. More discussion needed and
whether Ultrasound IOD is sufficient. Preferential to begin own work on Ultrasound part.

**Action for technical members of WG:** Get information on technical part of Ultrasound IOD. Gap analysis of Ultrasound IOD to what is necessary here. Potentially present to WG-6 before a first read.

**Clinical information:** May be vendor-specific. Compile a classify metadata and whether potentially not relevant.

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**OLD BUSINESS/NEW BUSINESS**

**DATE AND TIME OF NEXT MEETING**

Thursday, November 19, 11:00AM ET

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**ADJOURN:** at _12:02PM__.

Submitted by: Carolyn Hull, 11/10/20

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Click here to enter text.

**SUBMITTED BY**

Enter submitter.

**SUBMITTED ON**

11/12/2020

**LEGAL APPROVAL**

Peter Tolsdorf, 11/16/2020

**UPLOAD LOCATION**

Enter upload location.